

Haaga-Helia University of Applied Sciences

GENERAL INFORMATION	
Website	http://www.haaga-helia.fi/en
Address	Haaga-Helia University of Applied Sciences International Services Ratapihantie 13 FI-00520 Helsinki Finland
Erasmus code	SFHELSINK40

CONTACTS	
Incoming students	exch@haaga-helia.fi
Outgoing students	outgoing@haaga-helia.fi
Teacher & staff exchanges	staffexchange@haaga-helia.fi
General inquiries	international@haaga-helia.fi
Head of International Relations	Ms Sirpa Holmström Tel. +358 50 3100 711 Fax. + 358 9 2296 5310 E-mail: sirpa.holmstrom@haaga-helia.fi Address: Ratapihantie 13, FIN-00520 Helsinki

ADMISSIONS FOR EXCHANGE STUDENTS	
Student Exchange Website and Guide	www.haaga-helia.fi/en/exch
Semester Dates	Autumn semester: Mid-August - End of December Spring semester: Early January - End of May https://www.haaga-helia.fi/en/academic-year

Application Deadline	For autumn term and full academic year: 1 May For spring term: 1 November Decisions will be sent within 4 weeks of the application deadline.
Application Documents	<ul style="list-style-type: none"> • Current Transcript of Records • Proof of English proficiency (official language test certificate or English teacher's statement required from students who study in a non-English language degree programme and are not native speakers of English) • Copy of one's passport (for non-EU/EEA citizens who need a residence permit)
Application Instructions, Application Form	https://www.haaga-helia.fi/en/how-apply-student-exchange-haaga-helia
ARRIVAL SERVICES	
Pick-Up	Normally available for all incoming exchange students on a set date, currently suspended due to Covid-19. For more information, please see https://www.haaga-helia.fi/en/arrival-and-orientation
Orientation Dates	Haaga-Helia organizes an orientation for exchange students at the beginning of every semester. https://www.haaga-helia.fi/en/arrival-and-orientation

HOUSING	
General Information	Haaga-Helia guides incoming students in finding accommodation. Information for incoming students available at: https://www.haaga-helia.fi/en/housing-exchange-students Info for incoming staff available on request.
INSURANCE	
General Information	Haaga-Helia guides incoming and outgoing students in obtaining insurance cover. Incoming student is responsible for making sure that s/he has an

	<p>appropriate insurance cover during the exchange period. Information about insurance available at: https://www.haaga-helia.fi/en/health-insurance</p> <p>Incoming staff is responsible for making sure that s/he has an appropriate insurance cover during the exchange period. Outgoing staff has an insurance cover organized by Haaga-Helia.</p>
Contact	exch@haaga-helia.fi
VISA / RESIDENCE PERMIT	
General Information	<p>Haaga-Helia offers guidance in obtaining a residence permit for incoming students.</p> <p>Info for incoming students available at Finnish Immigration Service website: http://www.migri.fi/studying_in_finland</p> <p>Info for incoming staff available on request.</p>
Contact	exch@haaga-helia.fi

ACADEMICS	
Course details	https://www.haaga-helia.fi/en/courses-exchange-students
Course enrolment period	Autumn term: June Spring term: November
Transcript of Records	A Transcript of Records will be issued by Haaga-Helia no later than five weeks after the assessment period has finished. Students are responsible for downloading the Transcripts of Records themselves from the student intranet.

RECOMMENDED LANGUAGE SKILLS	
Language of instruction	English
Required language of instruction level: Student Mobility for Studies	B2 (Common European Framework of Reference for Languages) http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

<p>Recommended language of instruction level: Staff Mobility for Teaching</p>	<p>B2 (Common European Framework of Reference for Languages) http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr</p>
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<p>STUDENTS AND STAFF WITH SPECIAL NEEDS</p>	
<p>General Information</p>	<p>Haaga-Helia takes into consideration as much as possible the special needs of the incoming students and staff. Most of our facilities are wheelchair accessible. Special exam arrangements can be made for those with a diagnosed special need. Special needs teachers, Study Psychologist and Psychiatric Nurse are available for support.</p> <p>Incoming students and staff members with special needs are advised to inform the International Services about their needs before arrival. Information concerning the health of students and staff is kept confidential.</p>
<p>Contact</p>	<p>exch@haaga-helia.fi</p>