



HSBA HAMBURG SCHOOL OF BUSINESS ADMINISTRATION

Undergraduate exchange partner fact sheet 2017 - 2018



HSBA HAMBURG SCHOOL OF
BUSINESS ADMINISTRATION

PARTNER UNIVERSITY DETAILS	
Name of the university	HSBA Hamburg School of Business Administration
ERASMUS code	D Hamburg13
Location (distance from the city centre)	City center, right behind the town hall and close to the Alster lake https://www.hsba.de/en/contact/
Contact persons	<p>Friederike LITTMANN, M.Sc. (Mrs), Head of Research & International Office International relations management, international strategy, international projects Phone: +49 (0)40 – 36138-716; Fax: +49 (0)40 - 36138751 Email: friederike.littmann@hsba.de</p> <p>Anna BEEK, M.A. (Ms), International Project Manager ERASMUS+ and overseas programme management, outbound and inbound exchange Phone: +49 (0)40 – 36138-945; Fax: +49 (0)40 – 36138-751 Email: anna.beek@hsba.de</p>
Website	www.hsba.de/en



<p>Introduction HSBA</p>	<p>HSBA is the university for business in Hamburg. Founded in 2004 by Hamburg’s Chamber of Commerce as a state-recognised third-level institution, it offers bachelor’s and master’s degrees in business as well as dual and part-time courses for more than 840 students. We are cooperating with more than 250 companies, which are actively involved in designing and developing our courses in order to ensure that they are constantly aligned with business needs. This means that HSBA graduates are perfectly prepared for the requirements of business and have excellent career opportunities.</p>
<p>Majors, Areas of Concentration, Specializations open to undergraduate exchange students</p>	<p>B.Sc. programmes in</p> <ul style="list-style-type: none"> Business Administration (25% in English, 75% in German) Business Administration (English) (100% in English) Logistics Management (100% in English) Maritime Management (100% in English) Business Informatics (25% in English, 75% in German) Media Management (25% in English, 75% in German)
<p>Unique features</p>	<ul style="list-style-type: none"> • Private university: small groups and very good support from teachers • Integrated practice within the university: case studies, lectures by well-known personalities from the business world and a high learning curve. • Proximity to the city's business world: benefitting from the Hamburg Chamber of Commerce and its large network • Access to major companies (e.g. OTTO group, Hapag Lloyd) • Employability: regular HSBA students benefit from a mix of theory and in-company training in one of our cooperating companies. Exchange students may apply for an internship once they are in Hamburg. • CSR: Chair in International Business Ethics, HSBA Summer School on CSR Management, relevant lectures



<p>Number of HSBA students agreed per year + duration</p>	<p>Depending on cooperation (average 2/year for one semester).</p>
<p>Semester/term dates and exam periods; Credits; Induction week/day</p>	<p>HSBA offers four terms of approx. three months each. Exams take place during the last week of each term.</p> <p>Students may come on exchange for one or two terms. Three terms may be arranged by prior agreement.</p> <p>Term 1: October – December</p> <p>Term 2: January – March</p> <p>Term 3: April – June</p> <p>Term 4: (late) July - September</p> <p>Credits: 30 ECTS/term or 45 ECTS/2 terms is possible. However, we recommend an average of 15 ECTS per term to avoid course overlapping and a very high workload.</p> <p>There is an official induction week for students starting in term 1 and 2. There will be an induction day one day prior to the start of terms 3 and 4.</p> <p>For more information please visit https://www.hsba.de/en/international/international-students/exchange-students/welcome/</p>
<p>Nomination deadline</p>	<p>3 months prior to semester start</p> <p>Oct-Dec: 1 July</p> <p>Jan-Mar: 1 October</p> <p>Apr-Jun: 1 January</p> <p>Jul-Sep: 1 May</p>



<p>Application deadline</p>	<p>8 weeks prior to semester start</p> <p>Oct-Dec: 1 August Jan-Mar: 1 November Apr-Jun: 1 February Jul-Sep: 1 June</p> <p>Exchange student calendar: https://www.hsba.de/en/international/international-students/exchange-students/welcome/</p>
<p>Application documents</p>	<ul style="list-style-type: none"> • Application form • Learning agreement (you may use either the HSBA or your university's form) • Transcript of Records • Passport sized photograph (electronic passport sized photograph as a JPG file with 72 dpi) • Proof of English and/or German proficiency at B2 level <p>Will be sent to students after nomination.</p>
<p>Link to the course catalogue in English</p>	<p>https://www.hsba.de/en/international/international-students/exchange-students/welcome/</p>
<p>Course descriptions</p>	<p>On enquiry and on https://www.hsba.de/en/companies/bachelor/downloads/</p>
<p>Number of workload per credit/unit</p>	<p>1 ECTS = ~25-30 hrs of workload (incl. individual preparation, exams)</p>
<p>Language of instruction</p>	<p>English/German</p>
<p>Language proficiency requirements</p>	<p>Proof of English and/or German proficiency at B2 level according to the European Framework of Reference (required from ALL students except native speakers). As proof of English proficiency we accept: TOEFL (90 pts), IELTS (6.0), Cambridge Certificates: FCE with Grade A, CAE with Grade A, B or C, CPE with Grade A, B, or C, OR equivalent academic tutor's statement of competence in English. As proof of German proficiency we accept: DSH-Test (DSH2 level), TestDaF (TDN 4 or higher), Goethe-Zertifikat C2: Großes Deutsches Sprachdiplom (GDS) OR equivalent academic tutor's statement of competence in German. Other certificates on request.</p>



<p>Language Course offered to exchange students (period, duration)</p>	<p>20% discount for HSBA exchange students at a nearby language school. Visit www.colon.de for more information on the school.</p> <p>From 2015: Beginner’s course (A1.2) for 20 weeks each starting in October (until March).</p>
<p>Transcript of records</p>	<p>A Transcript of records will be issued no later than 8 weeks after the assessment period has finished.</p>
<p>Accommodation nearby school</p>	<p>No HSBA student residences. Advice available in “International student guide” available under https://www.hsba.de/en/international/international-students/exchange-students/living-in-hamburg/</p>
<p>Accommodation for lecturerses nearby school (recommended hotels)</p>	<p>No HSBA student residences. Advice available in “International student guide” available under https://www.hsba.de/en/international/international-students/exchange-students/living-in-hamburg/</p>
<p>Estimated living expenses (per month)</p>	<ul style="list-style-type: none"> • rent: very much depends on your demands. You should calculate around EUR 350-400 per month (bills included) • health insurance: EUR 55.00 • public transport: EUR 40.00 - EUR 75.00 • telephone, internet, radio and television: EUR 50.00 • food and drink: EUR 170.00 • clothes: EUR 60.00 <p>https://www.hsba.de/en/international/international-students/exchange-students/living-in-hamburg/</p>
<p>Summer School</p>	<p>HSBA Summer School on CSR Management</p> <p>https://www.hsba.de/studium/weitere-informationen/summer-schools-group-visits/summer-school-on-csr-management/overview/</p>
<p>Website for exchange students / facebook</p>	<p>https://www.hsba.de/en/international/international-students/www.facebook.com/hsba.international.office/</p> <p>HSBA International Student Committee:</p> <p>https://www.hsba.de/en/hsba/campus-life/committees/international-committee/welcome/</p>