



## HSBA HAMBURG SCHOOL OF BUSINESS ADMINISTRATION

As of 13 Dezember 2017  
Subject to change

### **Notice of the Deutschlandstipendium scholarship**

HSBA Hamburg School of Business Administration (HSBA) is taking part in the awarding of Deutschlandstipendium scholarships.

HSBA will be awarding up to **five Deutschlandstipendium scholarships** for the period from April 2018 to March 2019 and October 2018 to September 2019.

#### **What is it for?**

The purpose of the scholarship is to provide funding for talented students who expect to achieve or who have already achieved excellent results academically or professionally. Applicants with an immigrant background will be given special consideration and we expressly encourage applications from those students.

#### **Who can apply?**

All students who are currently completing or have applied for HSBA's bachelor's and master's programmes can apply for the scholarship. One of the prerequisites for obtaining the scholarship is that the student must be registered at HSBA for the duration of the scholarship.

#### **How much funding is available?**

The scholarship amounts to EUR 300 per month. 50% of that EUR 300 is paid from state funds and 50% is paid from funding that HSBA has obtained from companies.

#### **How long is the funding provided for?**

Funding is provided for one year (April 2018 – March 2019 or October 2018 – September 2019). Funding can be extended if funds are available and the prerequisites for funding are still met.

#### **What criteria apply?**

The main criteria for obtaining the scholarship are:

- above-average grades or special professional achievements
- for applicants for a place on a bachelor's programme: above-average school grades
- proven commitment in the course of the degree as well as extra-curricular involvement on a voluntary basis

#### **Selection panel for the scholarship**

The selection panel for the scholarship comprises representatives from university management, from the professor and student bodies as well as representatives for the private donors (the latter have an advisory function). After the closing date for applications has passed, the applications received in due form and on time which meet the criteria for funding will be ranked in order of the preferred applicants. The applicants will be informed of the decision of the selection panel for the scholarship as soon as possible after the closing date for applications.

## **Application documents**

The application for the scholarship must include the following documents:

- CV
- letter of motivation (max. 2 pages)
- letter of reference
- if applicable, bachelor's degree certificate / undergraduate degree certificate for applicants currently completing or applying for a master's programme
- other certificates (school-leaving certificate, internship references, work references, up-to-date grade transcripts etc.)
- documentary evidence of special achievements or awards
- documentary evidence of the ability to complete a course of studies in English
- honorary declaration of whether the applicant receives other funding for his/her studies as well as the nature and amount of such funding

The application documents must be submitted in German or English. For documents in other languages, particularly school and university certificates, a certified translation is generally required additionally.

## **Application period:**

**01 December 2017 to 28 February 2018 for students starting their studies in April**

**01 May 2018 to 31 August 2018 for students starting their studies in October**

Please send your written applications to HSBA, Stipendienauswahlausschuss Deutschlandstipendium, Alter Wall 38, 20457 Hamburg, Germany, or by e-mail as one (!) pdf file to [alexander.freier@hsba.de](mailto:alexander.freier@hsba.de). E-mail applications will only be accepted if all required documents are merged into one PDF file.

If you have any queries, please do not hesitate to contact Mr. Freier at +49 (0)40-36138-743.

Applications that are not received in due form and on time will not be included in the selection process.

The scholarships will be awarded in accordance with the HSBA Hamburg School of Business Administration regulations for the awarding of Deutschlandstipendien scholarships. Applicants can view the regulations at [www.hsba.de](http://www.hsba.de) or in HSBA's Student Services Office.

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