



HAMBURG SCHOOL OF BUSINESS ADMINISTRATION

University of Applied Sciences

Application for a place at the HSBA

Prospective students must apply for a place at the HSBA through a company, with which they conclude a study contract.

To assist in the search for a partner company, an exchange of university places has been established at www.hsba.de, which offers available places. In addition, companies are listed at www.hsba.de which already have students at the HSBA or wish to do so in the future. A list of partner companies can be obtained from the HSBA office. However, before every application the student should check whether the relevant company offers any places at the moment, e.g. by consulting the company's homepage or by contacting it directly.

It is also possible to conclude a study contract with companies which are not yet partners of the HSBA. The company must then be willing and agree to the regulations between company, university and students.

The application documents should, as far as possible, certify that the prospective student has fulfilled the formal admission requirements of the HSBA (including eligibility to study at a university as well as good examination results in Mathematics and English, see leaflet on *Admission Requirements and Matriculation*). Although the admission requirements need not be fulfilled until matriculation, the more complete the documents are on application, the greater the chance the application has of being successful.

For a successful application, it is essential for prospective students to concern themselves intensively with the companies they wish to work for. Above all, they should be able to explain why they are applying to those particular companies. Moreover, it is useful to prepare for the selection procedure employed by the company (assessment centre, interview). In some sectors of business, the chances of a successful application can be enhanced by preparatory practical experience.

Prospective students should apply for a place at the HSBA in good time, which usually means at least one year before starting to study, since the number of interested people far exceeds the number of places on offer. However, it is always possible that places are offered at short notice.

On the first Wednesday of every month there is an informative event for anyone interested in studying at the HSBA. More detailed information can be found at www.hsba.de.

Further information:

HSBA Hamburg School of Business Administration
Office

Tel: +49 (0) 40 36138-711

E-Mail: info@hsba.de

Internet: www.hsba.de